



Fleet Complete

FC WEB

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Tip!

You can also press the CTRL and F keys at the same time to perform key word searches.

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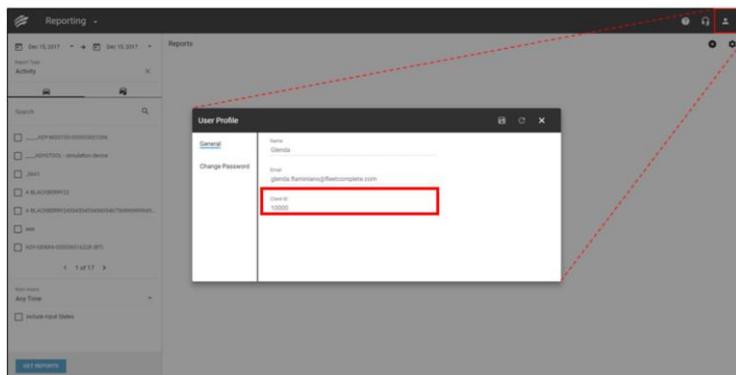
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Viewing the Client ID



Overview:

- The Client ID field is now available in the FC Web application.

Steps: How to View the Client ID

- From the **Support Toolbar**, click the User Profile (Person) icon
- Select **User Profile** and view the *Client ID* from the **General** tab

The Reports Module

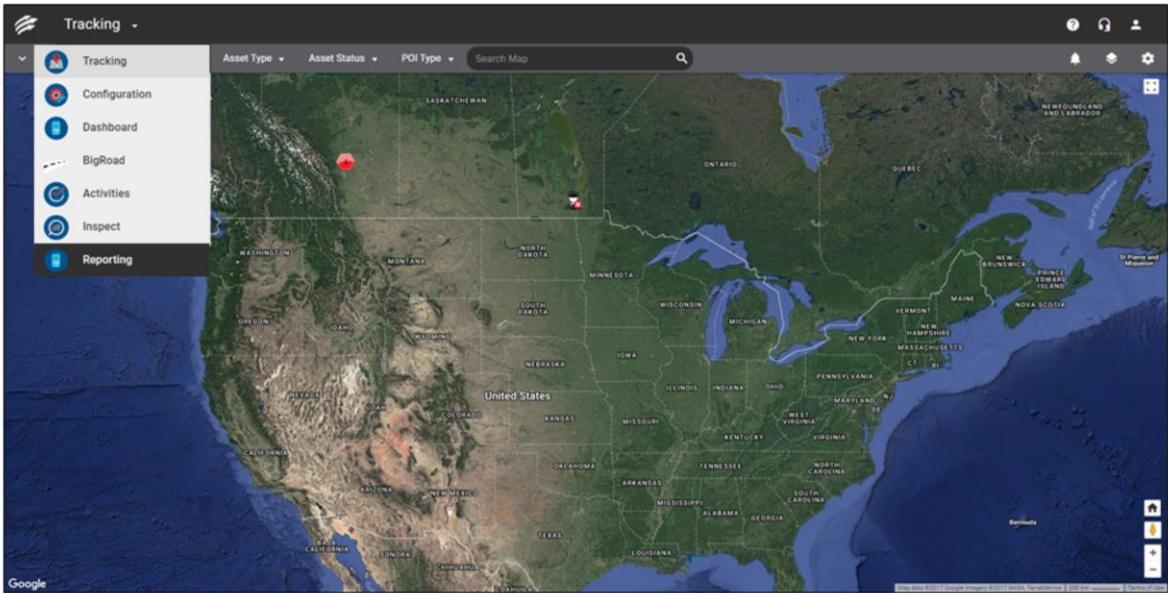
Reports give you a detailed view of Fleet Complete data. They can be used for many purposes including fleet management and assessment of driver behavior; all of which provide benefits for a customer's business needs.

Current operational Reports within FC Web include the Activity, Distance Travelled, Idling Time, and POI Reports.

Newly available operational Reports include the Stop, Trip and Event Reports.

Overview:
Read the slide.

Accessing the Reports Module



- Steps:** Accessing the Reports Module
1. From Main Menu, select **Reporting**

Generating Reports in FC Web



Overview:

- There are currently seven operational reports available on FC Web.
- You can retrieve twelve months' worth of data or as far back as when your devices were installed if less than 12 months; however, you can only query 30 days of data at a time.

Steps: Accessing an Operational Report

1. From the Reporting screen, select the **date range** for the reports
 2. In the **Select Report Type** field, click the dropdown arrow to choose one of the available reports
 3. To include all assets in the report, select the checkbox to the left of *Select all Assets*
 4. Select individual assets from the list by checking the box next to the asset's description
- OR**
5. Search for a particular asset by typing the asset's name and using the **Search** (magnifying glass) icon
 6. Tap **Get Reports**

Stop Report

Asset	Asset Type	Vehicle Type	Resource/Crew	From Time	To Time	Duration	Address	POI	POI Code	During Working Hours	Valid GPS	Latitude	Longitude	LSO	Related Asset	Run
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Alex		Nov 6, 2017 7:19:15 PM	Nov 6, 2017 8:28:32 PM	1 d 2 h 9 min	18 Dalmore Cr Toronto ON	air6 dffaf		No	Yes	43.73113	-79.33442			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 6, 2017 9:51:05 PM	Nov 10, 2017 5:22:11 PM	3 d 19 h 31 min	Don Mills Rd Toronto ON	Page1		No	Yes	43.74825	-79.34864			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 9:31:11 PM	Nov 10, 2017 9:30:54 PM	4 h 20 min	Don Mills Rd Toronto ON	Other POI		No	Yes	43.75493	-79.34289			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 9:55:07 PM	Nov 13, 2017 2:34:28 PM	2 d 16 h 39 min	Don Mills Rd Toronto ON	Other POI		No	Yes	43.75493	-79.34289			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 4:27:04 PM	Nov 13, 2017 5:27:46 PM	1 h 1 min	Don Mills Rd Toronto ON	Other POI		No	Yes	43.75493	-79.34289			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 6:15:16 PM	Nov 13, 2017 7:32:34 PM	1 h 17 min	14 Dalmore Cr Toronto ON	Page 10		No	Yes	43.73103	-79.33446			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 7:52:01 PM	Nov 13, 2017 8:09:40 PM	18 min	Don Mills Rd Toronto ON	new loc 50		No	Yes	43.75401	-79.34202			
DO NOT TOUCH Live Asset - 00003601422335F (Genel)	GA123	Adam		Nov 10, 2017 1:14:54 PM	Nov 13, 2017 8:38:40 PM	25 min	Fairview Mall Dr Toronto ON			No	Yes	43.77026	-79.34051			

Overview:

- The Stop Report provides the details of when an asset was stopped for a specific length of time (i.e. to see if assets remain at warehouses longer than desired).

Steps: Generating a Stop Report

1. Follow the previous steps for generating reports in FC Web
2. Under **Work Hours**, choose from: *Anytime*, *During Working Hours* or *Outside of Working Hours* (During or Outside of Working Hours will only apply if you are using Work Schedules for your assets)
3. In the **Minimum Stop Time (minutes)** field, type in the minimum stop duration
4. Click **Get Reports**

Trip Report

Asset	Asset Type	Vehicle Type	Resource/Crew	Start Location	Start POC	Ignition On	Move Time	End Location	End POC	Stop Time	Ignition Off	Start Move
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Alex	Spadina Rd Richmond Hill ON		Nov 5, 2017 6:49:14 PM	Nov 5, 2017 6:50:14 PM	192 Spadina Rd Richmond Hill ON		Nov 5, 2017 6:54:12 PM	Nov 5, 2017 6:55:02 PM	1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Alex	97 Owen Sound Rd Richmond Hill ON		Nov 5, 2017 6:55:45 PM	Nov 5, 2017 6:56:15 PM	18 Dalhousie Cir Toronto ON	add #fuel	Nov 5, 2017 7:12:45 PM	Nov 5, 2017 7:15:45 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Alex	18 Dalhousie Cir Toronto ON	add #fuel	Nov 5, 2017 7:17:33 PM	Nov 5, 2017 7:17:33 PM	18 Dalhousie Cir Toronto ON	add #fuel	Nov 5, 2017 7:19:15 PM	Nov 5, 2017 7:19:15 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123			18 Dalhousie Cir Toronto ON	add #fuel	Nov 6, 2017 9:28:32 PM	Nov 6, 2017 9:33:38 PM	Graydon Hall Pt Toronto ON		Nov 6, 2017 9:38:38 PM	Nov 6, 2017 9:40:07 PM	8 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	114 Graydon Hall Dr Toronto ON		Nov 6, 2017 9:42:44 PM	Nov 6, 2017 9:43:14 PM	8 Sharnbrook Dr Toronto ON		Nov 6, 2017 9:45:19 PM	Nov 6, 2017 9:45:19 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	1033 York Mills Rd Toronto ON	Report	Nov 6, 2017 9:48:14 PM	Nov 6, 2017 9:48:14 PM	1011 York Mills Rd Toronto ON	Report	Nov 6, 2017 9:48:48 PM	Nov 6, 2017 9:48:48 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Report	Nov 6, 2017 9:49:41 PM	Nov 6, 2017 9:50:11 PM	Don Mills Rd Toronto ON	Report	Nov 6, 2017 9:51:05 PM	Nov 6, 2017 9:51:05 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:22:11 PM	Nov 10, 2017 8:22:11 PM	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:25:41 PM	Nov 10, 2017 8:25:41 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:26:08 PM	Nov 10, 2017 8:26:08 PM	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:31:11 PM	Nov 10, 2017 8:31:11 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:50:54 PM	Nov 10, 2017 8:50:54 PM	Don Mills Rd Toronto ON	Other POC	Nov 10, 2017 8:55:07 PM	Nov 10, 2017 8:55:07 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 13, 2017 2:34:26 PM	Nov 13, 2017 2:34:26 PM	Don Mills Rd Toronto ON	Other POC	Nov 13, 2017 4:27:04 PM	Nov 13, 2017 4:27:04 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 13, 2017 5:27:46 PM	Nov 13, 2017 5:27:46 PM	Don Mills Rd Toronto ON	Other POC	Nov 13, 2017 5:32:18 PM	Nov 13, 2017 5:32:18 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Mills Rd Toronto ON	Other POC	Nov 13, 2017 5:35:10 PM	Nov 13, 2017 5:35:38 PM	8 Queens Quay E Toronto ON		Nov 13, 2017 5:39:40 PM	Nov 13, 2017 5:41:52 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	8 Queens Quay E Toronto ON		Nov 13, 2017 5:44:30 PM	Nov 13, 2017 5:45:07 PM	Don Valley Pkwy Toronto ON		Nov 13, 2017 5:54:13 PM	Nov 13, 2017 5:54:13 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	Don Valley Pkwy Toronto ON		Nov 13, 2017 5:54:46 PM	Nov 13, 2017 5:55:16 PM	14 Dalhousie Cir Toronto ON	Report 10	Nov 13, 2017 6:07:46 PM	Nov 13, 2017 6:15:16 PM	+ 1 min
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	14 Dalhousie Cir Toronto ON	Report 10	Nov 13, 2017 7:20:34 PM	Nov 13, 2017 7:20:34 PM	50 Green Bell Dr Toronto ON	Report 10	Nov 13, 2017 7:20:13 PM	Nov 13, 2017 7:20:12 PM	
DO NOT TOUCH Line Asset - 0000360142235F (Genus)	GA123		Adam	50 Green Bell Dr Toronto ON	Report 10	Nov 13, 2017 7:25:55 PM	Nov 13, 2017 7:26:25 PM	Don Mills Rd Toronto ON	Nov loc 95	Nov 13, 2017 7:29:05 PM	Nov 13, 2017 7:46:55 PM	2 min

Overview:

- The Trip Report provides the details of an asset’s trips (i.e. how long it took the asset to get to a specific address based on time between ignition on and ignition off).

Steps: Generating a Trip Report

1. Follow the previously mentioned steps for generating reports in FC Web

Event Report

The screenshot shows a web application interface for generating reports. At the top, there's a 'Reporting' header with a date range from Nov 1, 2017 to Nov 30, 2017. Below this is a search bar where 'Event' is entered and highlighted with a red box. A list of reports is displayed in a table format. The table has the following columns: Asset, Asset Type, Resource/Crew, Event, Rule Type, From Time, Start Location, and Start POI. The data rows show various events such as 'OUTSIDE', 'QA ENVIRONMENT - OUTSIDE', 'AIDLESADSSSSSS', 'IDLNGGG', 'TEST IULIAN', 'QA ENVIRONMENT - OUTSIDE', 'SPEEDRULE_260_MZRS', 'NEW SPEED LIMIT', 'RULE', and 'GAENV2'.

Asset	Asset Type	Resource/Crew	Event	Rule Type	From Time	Start Location	Start POI
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	OUTSIDE	Outside Work Hours Usage	Nov 5, 2017 6:49:14 PM	Spadina Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	QA ENVIRONMENT - OUTSIDE	Outside Work Hours Usage	Nov 5, 2017 6:49:14 PM	Spadina Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	AIDLESADSSSSSS	Idle	Nov 5, 2017 6:54:42 PM	192 Spadina Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	IDLNGGG	Idle	Nov 5, 2017 6:54:42 PM	192 Spadina Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	TEST IULIAN	Idle	Nov 5, 2017 6:54:42 PM	192 Spadina Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	OUTSIDE	Outside Work Hours Usage	Nov 5, 2017 6:55:45 PM	97 Crescentview Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	QA ENVIRONMENT - OUTSIDE	Outside Work Hours Usage	Nov 5, 2017 6:55:45 PM	97 Crescentview Rd Richmond Hill ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	SPEEDRULE_260_MZRS	Speed Limit	Nov 5, 2017 7:00:15 PM	Hwy-404 Markham ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	NEW SPEED LIMIT	Speed Limit	Nov 5, 2017 7:00:15 PM	Hwy-404 Markham ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	RULE	Speed Limit	Nov 5, 2017 7:00:15 PM	Hwy-404 Markham ON	
DO NOT TOUCH Live Asset - 000036016223(GF Genx6)	QA123	Alex	GAENV2	Speed Limit	Nov 5, 2017 7:00:15 PM	Hwy-404 Markham ON	

Overview:

- The Event Report provides the details of when an event was triggered for asset's.
- Events refer to Rules setup in the application to monitor asset behaviour. (i.e. when an asset experienced harsh braking, or exceeded the speed limit set in the rule).

Steps: Generating an Event Report

1. Follow the previously mentioned steps for generating reports in FC Web

Report Customization

Let's look at customizing report layouts to maximize clarity

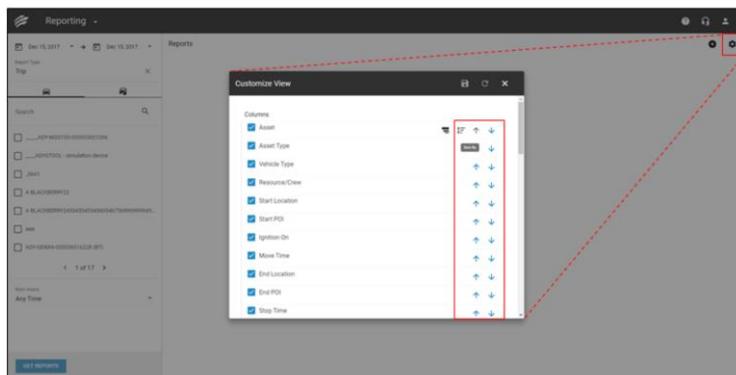


Overview:

- Reports are customizable as per client needs. For example, not all clients will need certain column headers and certain clients will need to move around columns which take priority.
- This customization allows the client to choose which information can be prioritized, thus offering flexibility for report customization.
- Because there are set reports in our system, we offer this customization feature to give clients more flexibility within the set reports.



Sorting Data



Overview:

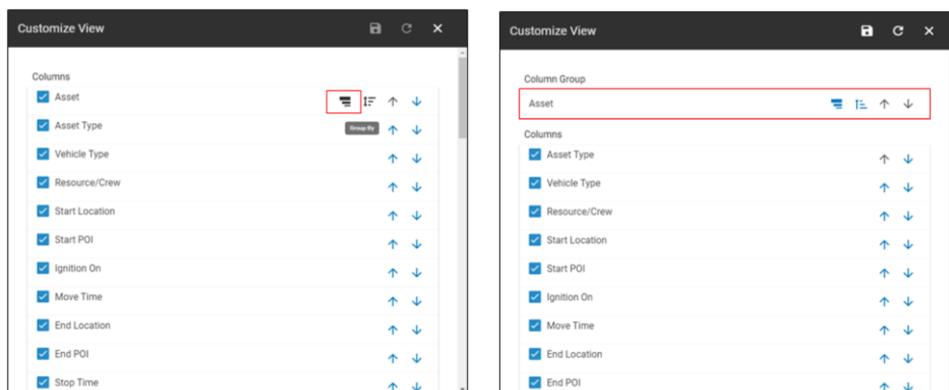
- Reports are pre-defined; however, users will have the ability to sort, group, and hide columns in their reports through the reporting module to help better suit their needs.
- Sorting information allows the user to change the order in which the data is displayed.

Steps: Sorting Report Data

- From the Reporting Screen, click the **Customize View** (cogwheel) icon
- From the Customize View window, sort information within the column alphabetically by hovering your mouse to the right of a desired column:
 - Click the upward arrow for **Ascending** order (A to Z) OR
 - Click the downward arrow for **Descending** order (Z to A)
- Click **Save**



Grouping Data



Overview:

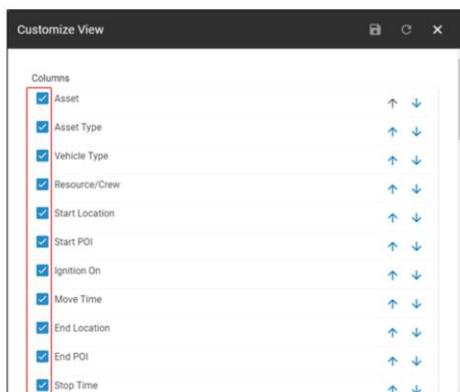
- Grouping information allows the user to view a more compressed view of the data.
- You can group by more than one column.

Steps: Grouping Data

- From the Reporting Screen, click the **Customize View** (cogwheel) icon
- In the Customize View window, hover your mouse to the right of a desired column and click the **Group By** (3-line) icon
- The column header you have grouped by will appear at the top of the page underneath the *Column Group* header
- To group by more than one column, repeat the steps above
- Click **Save**



Hiding Columns



Overview:

- Some columns may not be relevant for your reporting purposes and can be hidden from your view.
- Typical uses for this are to hide the column showing units of measurement not relevant for your organization.

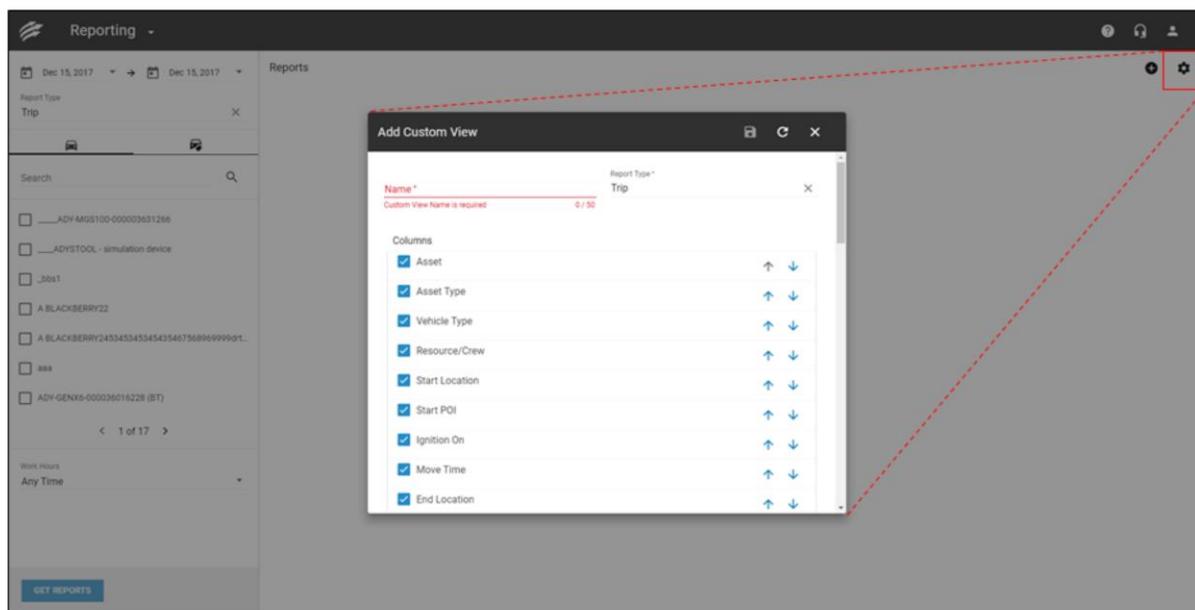
Steps: Hiding Columns

- From the Reporting Screen, click the **Customize View** (cogwheel) icon
- From the Customize View window, select the checkbox to the left of the column to remove the checkmark
- Click **Save**

Steps: Showing Columns

- From the Reporting Screen, click the **Customize View** (cogwheel) icon
- From the Customize View window, select the checkbox to the left of the column to re-add the checkmark
- Click **Save**

Creating Custom Reports



Overview:

- Users can add and save a customized report to be accessed at any time.

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Steps: Adding a Custom View

- From the Reporting Screen, click the **Add Custom View** (cogwheel) button
- Type a Name for this view in the **Name** field
- Select the desired report from the **Report Type** field by clicking the “x” button to the right of the field
- Review slides above for step by step instructions on how to Sort, Group and Hide columns
- Click **Save**

Accessing Saved Custom Reports



Overview:

- Custom reports are easily accessible and can be accessed at any time.

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Steps: Accessing Saved Custom Reports

- In the **Report Type** field, click the 'x' to select the desired report
- Any saved views will appear under the **Custom Reports** heading
- Select the desired custom report
- Execute the report using the previously mentioned steps for generating reports

Editing or Deleting Custom Reports



Overview:

- Custom Reports can be viewed by ALL users.
- They can only be modified (Edited or Deleted) by the specific user who created the view or the Account Administrator.

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Steps: Editing or Deleting Custom Reports

- In the Report Type field, click the 'x' to select the desired report
- Any saved views will appear under the **Custom Reports** heading
- Select the desired custom report
- Select the **Edit** (pencil) icon to *Edit* the custom report

OR

- Select the **Delete** (trashcan) icon to *Delete* the custom report



BI Dashboard - Overview

The BI Dashboard module within the FC Web application displays important and relevant metrics and key performance indicators (KPIs), for your Assets and/or Resources.

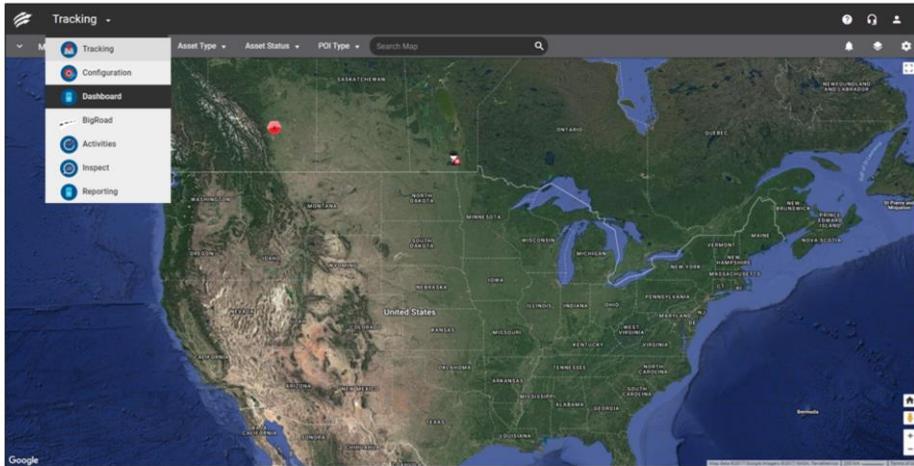
This enables you to keep track of your fleet's performance and effectively manage business opportunities and inefficiencies.

Overview:

- Read the slide.



Accessing the Dashboard



Overview:

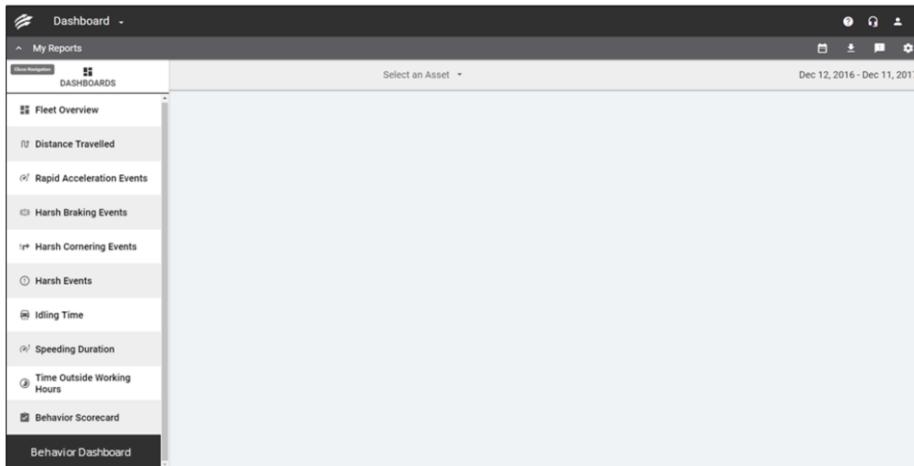
- The **Behaviour** Dashboard allows you to monitor your fleet for safety as well as driving behavior.

Steps: Accessing the Behavior Dashboard

1. From the Tracking Screen, select the dropdown arrow to the right of **Tracking**
2. Select **Dashboard**



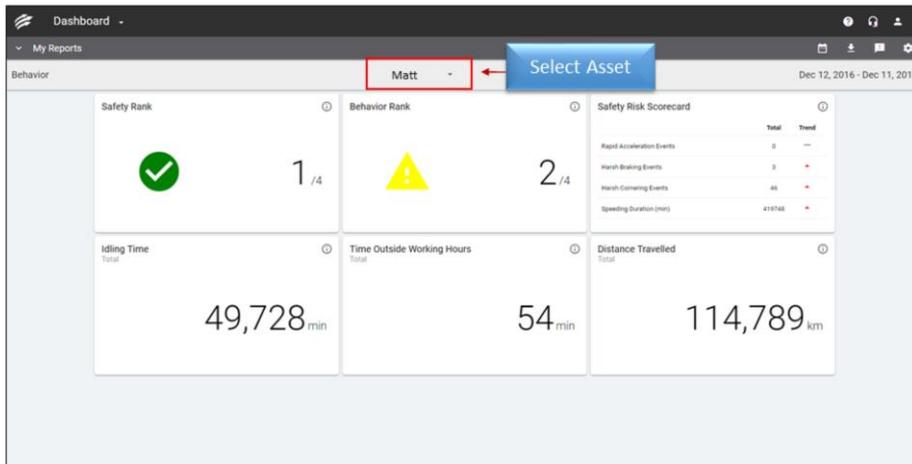
Accessing the Dashboard, cont'd...



Steps: steps cont'd....

1. From the **My Reports** dropdown arrow select **Behavior Dashboard**

Behavior Dashboard



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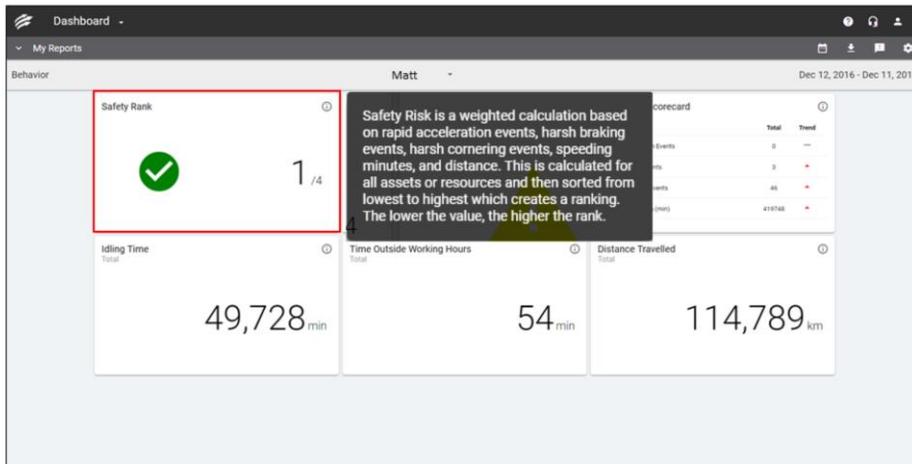
Overview:

- The Behavior Dashboard provides visibility of the selected Asset's driving behavior, as well as a safety rank amongst your fleet.
- The lower the risk (which is indicated by the number of events), the higher the safety rank will be for the driver when comparing to other drivers in your fleet.

Steps: Selecting an Asset

1. From the Behavior Dashboard, select the dropdown arrow to the right of Select an Asset
2. Select an Asset from the list to view the asset's details

Safety Rank

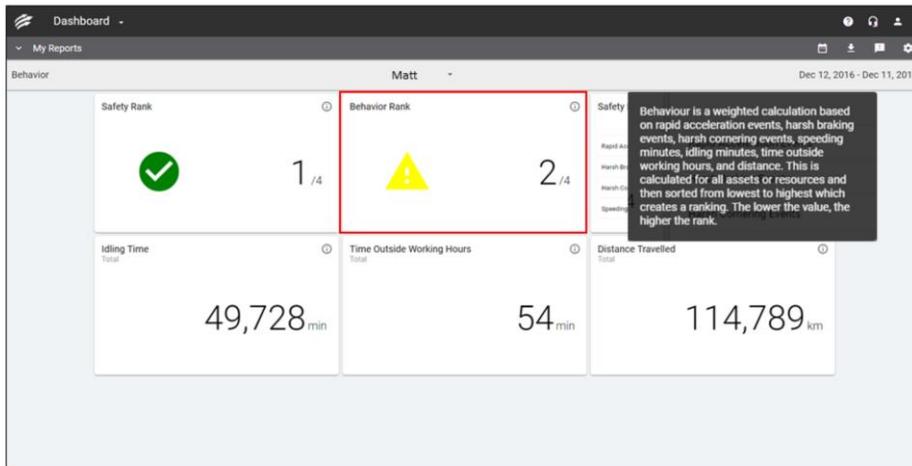


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Overview:

- Safety Rank is a weighted calculation based on the following events:
 - Rapid Acceleration
 - Harsh Braking
 - Harsh Cornering
 - Speeding (in minutes)
 - Distance
- This is calculated for all assets or resources and then sorted from lowest to highest, which creates a ranking.
- The lower the value, the higher the rank.
- For example, a safety rank of 1 out of 4 indicates you are the safest driver in your fleet of 4 (the latter number represents the total number of active drivers within the select date range).

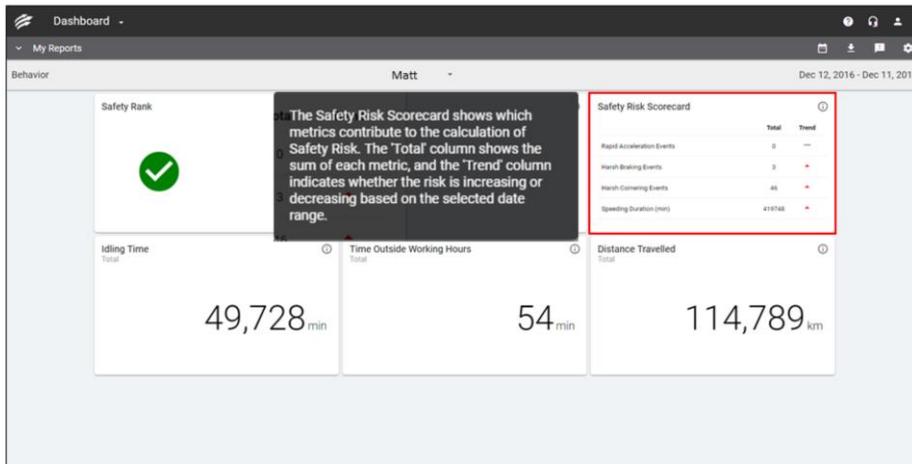
Behavior Rank



Overview:

- Behavior Rank is a weighted calculation based on the following events:
 - Rapid Acceleration
 - Harsh Braking
 - Harsh Cornering
 - Speeding (in minutes)
 - Idling (in minutes)
 - Time Outside Working Hours
 - Distance
- This is calculated for all assets or resources and then sorted from lowest to highest, which creates a ranking.
- The lower the value, the higher the rank.
- For example, a behavior rank of 2 out of 4 indicates you are the second safest driver in your fleet of 4 (the latter number represents the total number of active drivers within the select date range).

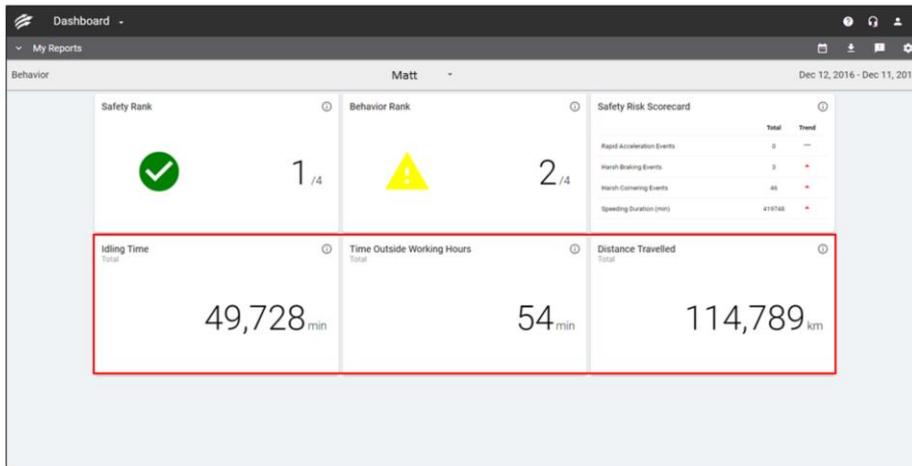
Safety Risk Scorecard



Overview:

- The Safety Risk Scorecard shows which metrics contribute to the calculation of the Safety Risk which determines the “Safety Rank” amongst the drivers.
- The ‘Total’ column shows the sum of each metric.
- The ‘Trend’ column indicates whether the risk is increasing or decreasing based on the selected date range.
- Within the ‘Trend’ column, the green downward arrow indicates that the number of events are decreasing
- The Red upward arrow indicates that the number of events are increasing
- The line indicates that the number of events are relatively even, or staying the same

Idling Time, Time Outside Working Hours, Distance Travelled



Overview:

- The following information displays for the selected driver and date range:
 - Idling Time - displays the sum of all time spent idling
 - Time Outside Working Hours - displays the sum of all time spent outside of scheduled working hours
 - Distance Travelled - displays the sum of all distance travelled



Behavior Scorecard

Asset	Distance Travelled	Idling Time	Time Outside Working Hours	Safety Rank	Behaviour Rank	Behavior Risk
Steve	10758428	275787	0	4	1	
Matt	114789199	2983683	3244	1	2	
Richard	76208542	9853482	4191	2	3	
Dave	123405819	3939426	4052	3	4	

Overview:

- The Behavior Scorecard shows you how the overall fleet is performing.
- It provides a summary of ALL asset safety and driving behavior including:
 - Distance Travelled
 - Idling Time
 - Time Outside Working Hours
 - Safety Rank
 - Behavior Rank
 - Behavior Risk
- Click on an asset to view the details from the Behavior Dashboard.



Thank You!